



# Late Arrival & Early Dismissal Form

## Student Information

Name (Print) \_\_\_\_\_ Grade \_\_\_\_\_ Date \_\_\_\_\_

## Late Arrival

Please circle the period(s) that you would like to miss because of late arrival:

Period: 1 5

## Early Dismissal

Please circle the period(s) that you would like to miss because of early dismissal:

Period: 4 8

## Important Note

Students authorized for late arrival **are expected** to arrive on campus at least 10 minutes prior to the start of class.  
Students authorized for early dismissal are **expected to depart the campus promptly** without disturbing school activities.

## Parent Approval

Name (Print) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

## Administrator Approval

Approved  Declined Signature \_\_\_\_\_ Date \_\_\_\_\_  RenWeb

## Return completed form to the College/Career & Student Center.

Please note that your schedule change will not be processed without approval from the school administration.